



University of Colorado **Boulder**

April 22nd, 2023

To whoever it may concern,

I am Issai Aquino, currently serving as Student Lead III at the Office of the Registrar. My passion for leadership began early, influenced by my older sister, a civil engineer who championed self-improvement and professional growth. This drive led me to a pivotal role in our team's recruitment process.

Over a 16-week period, I worked alongside Ashley to conduct interviews and assess candidates, helping select four outstanding team members last semester. This role not only honed my evaluation skills but also enhanced my understanding of the soft skills essential for our team's success. I maintained professionalism throughout the interview process, providing essential feedback that guided our hiring decisions.

In addition to recruitment, I have updated and improved our onboarding training protocols based on the latest methodologies. With guidance from student leaders Hala and Kaitlyn, I have committed to supporting new hires beyond their initial training, fostering an inclusive and open atmosphere where questions and diverse perspectives are encouraged.

My efforts have not gone unnoticed; feedback from colleagues consistently points to my effective presence as a supportive and accessible resource for student employees. My role has evolved into that of a mentor, significantly enhancing the team dynamics and supporting our collective success.

Through these experiences, I have solidified my leadership skills and contributed meaningfully to our office's goals, embodying the values of mentorship and inclusivity in all aspects of my work.

A handwritten signature in black ink, appearing to read 'Issai Aquino Sotelo', with a horizontal line drawn through it.

Issai Aquino Sotelo